



Food Truck Fest Vendor Application

Big Lake Spud Fest
 Saturday, June 29th | 12:00pm – 4:00pm
 Hornet Way, Big Lake, MN 55309

Interested vendors must submit the following items to Big Lake Spud Fest (PO Box 215, Big Lake, MN 55309 or cscott@biglakemn.org):

- 1) Vendor Application with Signatures
- 2) MN Department of Revenue’s ST-19 “Operator Certificate of Compliance” form
- 3) Certificate of insurance
- 4) Copy of Minnesota Department of Health License
- 5) Vendor fee of \$50* (*checks payable to “Big Lake Spud Fest”*)
 - a. **No City of Big Lake Mobile Food Unit License required for this event*
- 6) Proposed Menu and Price list (*Restricted items include cheese curds, corn dogs, and mini doughnuts*)

Business Name:	
Contact First/Last Name:	
Address:	
Cell Phone:	Email Address:
Website Address:	
Facebook Page:	
Truck Measurements:	

Food Truck Fest Rules:

1. Vendors must reside and/or mainly operate within a 30-mile radius of Big Lake, Minnesota
2. Vendors are required to provide their own quiet generator
3. Vendors are required to provide their own water
4. Vendors can dispose of any waste on-site in the two designated dumpers located on Hornet Way and by the Softball fields
5. In order to ensure a wide variety of food types, vendors must submit a proposed menu and price list
 - a. Restricted items include cheese curds, corn dogs, and mini doughnuts
6. It is encouraged that vendors offer a low-cost or sample item of \$6 or less
7. Completed applications received by Wednesday, May 1st, 2019, will be considered first with preference given to vendors that enhance the variety of products offered at the festival. Accepted vendors will be contacted by phone or email to confirm their participation and finalize event paperwork no later than May 22nd, 2019.

Read and Initial Below:

_____ I have read and agree to abide by all 2019 Big Lake Spud Fest Food Truck Fest Rules.

_____ I agree that Big Lake Spud Fest and their respective officers, employees, market managers, agents and consultants are not liable for any injury, theft, or damage to either the buyer or seller, or their property arising out of or pertaining to preparation for or participation in Big Lake Spud Fest whether such injury, theft, or damage occurred prior, during, or after Big Lake Spud Fest. Business further agrees to indemnify, defend, and hold harmless the City of Big Lake and their respective officers, employees, agents, and consultants for and against any claims for such injury, theft or damage.

Signature of Primary Seller _____ Date _____

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State Zip code
	Name of person or group organizing event			
	Name and location of event			
	Date(s) of event			

Merchandise sold	Describe the type of merchandise you plan to sell.

Sales tax exemption information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below: _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]). _____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (MS 297A.70, subd. 13[b][1]). _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

Sign here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of seller	Print name here
	Date	Daytime phone ()

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for sellers and event operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Sales tax registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at **www.taxes.state.mn.us**.

Information and assistance

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at **www.taxes.state.mn.us**.

For information related to sellers and event operators, see Fact Sheet #148, *Special Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.